ILANCRÉ FOUNDATION

*Empowering Learners to Belong, Grow and Thrive*

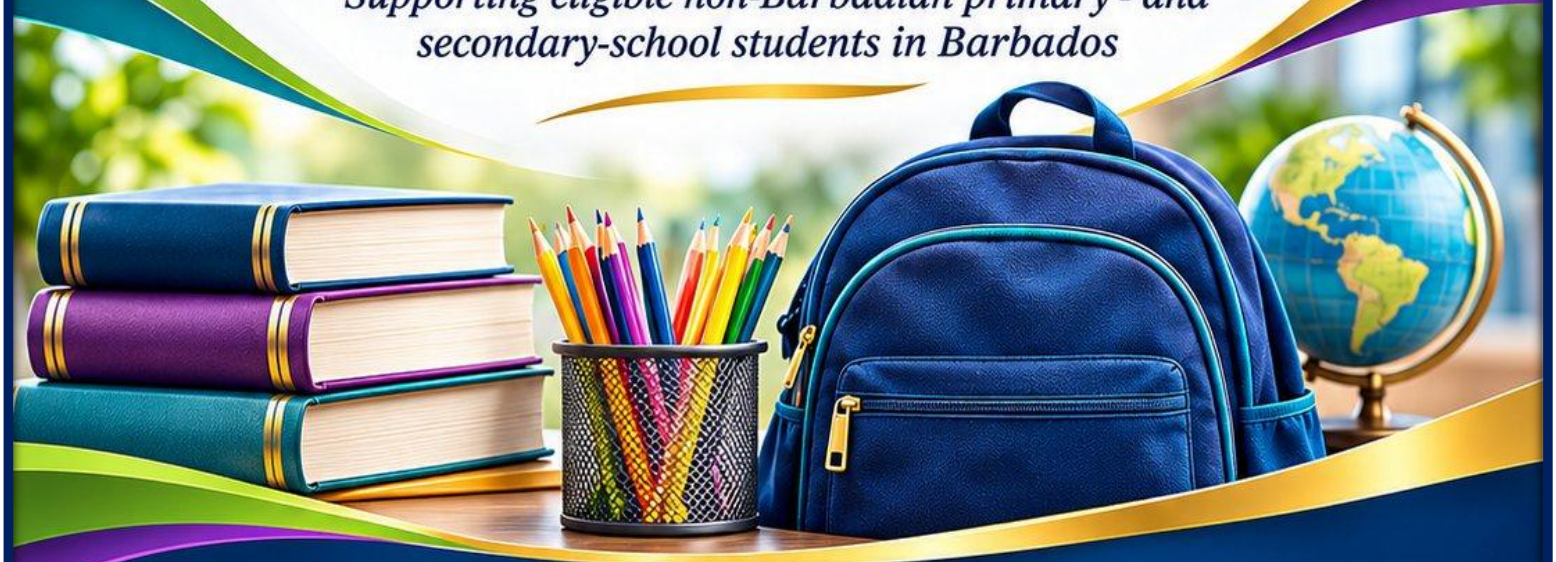
# Parent & Student

## INFORMATION BOOKLET

INCLUDING

## APPLICATION FORM

*Supporting eligible non-Barbadian primary - and secondary-school students in Barbados*



About the Foundation | Student Eligibility | Educational Support & Assistance | How to Apply

## Welcome to Ilancré Foundation

Ilancré Foundation is a non-profit charitable institution established on 1 July 2026. We support eligible non-Barbadian children and young people attending primary and secondary schools in Barbados, particularly those navigating a new school environment or experiencing financial, educational or transition-related difficulties.

## Our vision

A Barbados in which eligible non-Barbadian students have a fair opportunity to belong, grow and thrive through education.

## Our mission

To provide practical, inclusive and accountable educational support to eligible non-Barbadian primary- and secondary-school students residing in Barbados, especially newcomers and students experiencing financial, educational or transition-related hardship.

## Who may apply?

- The student is non-Barbadian and lives in Barbados with a parent or legal guardian.
- The student is enrolled in a primary or secondary school in Barbados.
- The application is submitted by the student's parent or legal guardian.

Assistance is assessed case by case. Meeting the basic eligibility conditions does not guarantee support; decisions depend on demonstrated need, suitability and available resources.

## How applications are prioritised

Priority may take account of educational need, financial hardship, transition to a new school or country, disability or learning difficulty, displacement, urgency, safeguarding factors and available resources. Each application is considered fairly and confidentially.

## Important note

The Foundation does not provide unrestricted cash payments to students or families. Approved support may be provided as items, vouchers, programme services, or payments directly to an approved supplier, school or service provider.

## Support and the application process

### Types of support that may be considered

- School essentials: books, stationery, school bags, uniforms, school clothing and footwear.
- Student Care and Welcome Packages: selected school items and age-appropriate personal-care essentials related to school readiness and wellbeing.
- Learning support: tutoring, literacy, numeracy, homework assistance, mentoring and study support, where available.
- School transition support: orientation, school-readiness guidance, educational information and referrals.
- Other approved non-cash educational assistance, subject to assessment and resources.

### How to apply

1. Read the eligibility information in this booklet.

2. Complete the Parent/Guardian Application Form on the following pages.

3. Provide the school and support information requested; the Foundation may seek relevant evidence or clarification when necessary.

4. Submit the completed application using the Foundation's confirmed contact or submission instructions.

5. The Foundation reviews the request and may contact you to discuss need or the proposed assistance.

### What happens after an application?

The Foundation will assess eligibility and need, check the availability of appropriate assistance, and advise the parent or guardian of its decision or any further information required. No fixed response time or specific level of support is promised.

## Privacy, dignity and safeguarding

Personal information is requested only to evaluate and administer educational assistance. It will be handled securely, shared only where authorised or legally required, and treated with care for the student's dignity and safety. Students are not required to consent to publicity or photographs to be considered for assistance.

## Questions or additional support

Foundation contact person: _____

Telephone / email: _____

Application submission location or method: _____

## Parent / Guardian Application Form

Please print clearly. A parent or legal guardian should complete and sign this form. Fields marked "optional" may be left blank.

### A. Student information

| | |
|---|---|
| Student's full name | _____ |
| Date of birth | _____ Age: _____ |
| Nationality | _____ |
| School name | _____ |
| School level / class / form | _____ |
| Date started at current school | _____ |
| Home parish in Barbados | _____ |

### B. Parent or legal guardian

| | |
|---|---|
| Full name | _____ |
| Relationship to student | _____ |
| Telephone number | _____ |
| Email (optional) | _____ |
| Preferred contact method | ☐ Telephone ☐ Email ☐ Other: _____ |
| Residential address | _____<br>_____<br>_____ |

### C. Eligibility confirmation

☐ The student is non-Barbadian.

☐ The student resides in Barbados with a parent or legal guardian.

☐ The student is enrolled in a primary or secondary school in Barbados.

## Educational needs and requested assistance

### D. What support is being requested? (Select all that apply)

☐ Books / textbooks ☐ Stationery / school supplies ☐ School bag

☐ Uniform / clothing ☐ School shoes / footwear ☐ Welcome / care package

☐ Tutoring / study support ☐ Transition guidance / referral ☐ Other: _____

**Please describe the items, services or school-related challenges for which support is requested:**

_____

_____

_____

_____

### E. Circumstances and priorities

Is the student new to Barbados or transitioning to a new school? ☐ Yes ☐ No

Is there a financial or other difficulty affecting school participation? ☐ Yes ☐ No

**Please briefly explain the educational or financial circumstances relevant to this request (share only what you are comfortable disclosing):**

_____

_____

_____

_____

_____

_____

## F. Additional information

Has the student received assistance from Ilancré Foundation before?

☐ Yes ☐ No ☐ Unsure

If yes, describe (optional):

_____

_____

_____

_____

_____

## Declaration, consent and office use

## G. Parent / guardian declaration and consent

Please read and tick each box before signing:

☐ I confirm that I am the student's parent or legal guardian and that the information provided is true and complete to the best of my knowledge.

☐ I understand that submitting this form does not guarantee assistance and that support is based on eligibility, assessed need and available resources.

☐ I understand that approved assistance is non-cash and may be supplied directly to a school, provider or supplier.

☐ I consent to the Foundation contacting me about this application and using the information supplied to assess and administer the requested educational support.

☐ I understand the Foundation may ask for additional relevant information and will seek appropriate permission before contacting a school or another third party about this application, unless disclosure is otherwise required or permitted by law.

Parent / guardian signature: _____

Date: _____

## H. For Foundation use only — not to be completed by the applicant

| | |
|---|---|
| Application reference | _____ |
| Date received | _____ |
| Eligibility reviewed | ☐ Yes ☐ No ☐ Further information needed |
| Needs assessment | _____<br>_____<br>_____<br>_____<br>_____<br>_____ |
| Outcome | ☐ Approved ☐ Declined ☐ Pending |
| Assistance / referral approved | _____<br>_____<br>_____<br>_____ |
| Authorised reviewer / date | _____ |
| Delivery / follow-up record | _____<br>_____<br>_____ |

**Confidentiality reminder:** Completed forms contain student and family information and should be stored and handled securely.